



**GIVE
WHERE
YOU LIVE
FOUNDATION**

THANKS TO YOUR DONATIONS
OPERATION NEWSTART GEELONG
WAS GIVEN A \$30,000 EDUCATION &
EMPLOYMENT GRANT TO SUPPORT A
FULL-TIME YOUTH WORKER TO ASSIST
PROGRAM DELIVERY.



**How you can
help create a
fairer Geelong
community**



AN ORGANISATION'S GUIDE TO WORKPLACE GIVING

An organisation's welcome guide to Workplace Giving with the **Give Where You Live Foundation**

givewhereyoulive.com.au



THE FOUNDATION DISTRIBUTES AROUND \$130,000 THROUGH THE COMMUNITY CHOICE VOUCHER PROGRAM TO SUPPORT PEOPLE WITH FOOD, MATERIAL AID & PRESCRIPTIONS

ABOUT THE GIVE WHERE YOU LIVE FOUNDATION

For almost 70 years the Give Where You Live Foundation has worked to improve education and employment opportunities and assist people experiencing crisis, with a focus on food security and homelessness across the Geelong region.

In the 2021-2022 financial year, the Foundation invested almost \$2.8 million into the Geelong community, including \$1.6 million in grant funding to community organisations.



\$2.8 Million

into the Geelong community

THIS INCLUDED



\$1.6 MILLION
in grant allocations

52 GRANTS
to 43 community partner organisations

THIS HELPED MAKE A DIFFERENCE IN OUR COMMUNITY BY



39,301 MEALS
provided to support food relief and reduce food insecurity



1,420 YOUNG PEOPLE
disengaged or at risk of disengaging supported to re-engage in learning



228 GROW
employment outcomes



We exist to help create a fairer Geelong community





THE BLUEBIRD FOUNDATION RECEIVED A \$40,000 GRANT FROM GIVE WHERE YOU LIVE FOUNDATION

WORKPLACE GIVING

Workplace Giving is an easy way for employees to make regular tax deductible donations to the Give Where You Live Foundation through payroll.

Workplace Giving deductions operate similarly to **Tax or Superannuation contributions** and deductions can be taken from salaries, generally pre-tax.

If your organisation is **new to Workplace Giving**, it is **simple and easy to set up** following these steps:

Your employees can make a difference in the lives of people in our community every pay

- 1.** Contact the **Give Where You Live Foundation via business@givewhereyoulive.com.au to register** and obtain the **Payroll Guide to Workplace Giving**.
- 2.** **Brochures and posters will then be provided to help your staff** understand what Workplace Giving is and more about the **Give Where You Live Foundation**.
- 3.** A **Loaned Executive presentation can be arranged** to help staff learn more about the Foundation and how their donation will help the community.
- 4.** Staff can **sign up to Workplace Giving** online or using a physical form which is returned to the payroll team.

Staff simply choose the amount they want to donate from each pay and **this amount is then deducted by payroll**.
- 5.** **Payroll then forward staff donations to the Give Where You Live Foundation** on a weekly, fortnightly or, monthly basis. Please also send remittance advice to the Give Where You Live Foundation **business@givewhereyoulive.com.au**.
- 6.** **Donations should be transferred via EFT/Bank Transfer** to the Give Where You Live Foundation bank account (details over page).



STAFF FROM THE GIVE WHERE YOU LIVE FOUNDATION VISITED THE RIDING FOR THE DISABLED BARWON PROGRAM TO CONGRATULATE THEM ON THEIR GRANT AND SEE THEIR DONATIONS AT WORK.



THE BELLARINE LIVING & LEARNING CENTRE RECEIVED A \$30,000 GRANT FROM GIVE WHERE YOU LIVE FOUNDATION

PAYMENT METHODS

EFT Payments

All electronic payments need to be easily identifiable

In the 'Reference/Description' field please identify the payment as:

'Your Company Name' - WPG

Bank Details: AWA Alliance Bank

Branch: 49-51 Malop St Geelong VIC 3220

Account Name: Give Where You Live

BSB No: 803-136

ACCOUNT No: 100029321

At the same time, a notification can be sent to Give Where You Live **clearly identifying it as Workplace Giving (or WPG)** and preferably listing names of contributors and amount.

This notification can be emailed to: business@givewhereyoulive.com.au



BELLARINE LIVING & LEARNING CENTRE VOLUNTEER MELISSA

FREQUENTLY ASKED QUESTIONS

Does the Give Where You Live Foundation have ongoing deductible gift recipient (DGR) status?

Yes, this can be verified by searching for us at abr.business.gov.au. As a DGR1 registered charity all donations to the Give Where You Live Foundation over \$2 are tax-deductible

What do I need to provide employees participating in the workplace giving program for tax purposes?

Contributions should be stated in employees pay slips, and end of year payment summaries. There are no additional requirements from a statutory perspective.

Does Workplace Giving affect the way gross income, super guarantee payments or fringe benefits are calculated?

Workplace Giving does not affect any of the above calculations.

MEMORANDUM OF UNDERSTANDING

Upon confirming your interest in Workplace Giving, a **Memorandum of Understanding (MoU)** will be developed which outlines the **agreement of Workplace Giving** between the Give Where You Live Foundation and the Workplace Giving organisation.

FURTHER INFORMATION

For further information, please email: business@givewhereyoulive.com.au