

COMMUNITY GRANT REVIEW PANEL

Community Grant Review Panel – Volunteer Position Description

Impact Areas:

Education and Employment:

- Support increased learning opportunities and education attainment
- Support increased access to, readiness for and retention of sustainable and sustaining jobs

Survive and Thrive:

- Support immediate basic needs, and
- Support the building of resilience and sense of belonging and acceptance as protective factors.

Reports to:

Community Impact and Grants Coordinator

Key relationships:

Head of Impact

Community Impact and Grants Coordinator

Approximately 3-4 other community grant panellists

Further information:

grants@givewhereyoulive.com.au

Give Where You Live Foundation

Vision:

To be recognised as one of the most progressive foundations in Australia.

Purpose:

To use all of our energy and resources, in partnership with the community, so that all people and all places thrive.

Values:

- Trust** At the core of every relationship is trust. We choose to start from trusting in other's motivations, knowledge, expertise and experiences.
- Together** We're better together. The best outcomes come from partnerships and collective know how and action
- Driven** We value actions and are driven by achieving outcomes that match our purpose.
- Bold** We value the imaginative. Those that can imagine a better way and then pursue that with courage and care.
- Fun** We value the perspective that fun and good humour brings.

Position Overview:

Would you like to help us decide which projects will best benefit our community?

The Give Where You Live Foundation is looking for passionate and motivated people to review and assess community grant applications as part of our Community Grant Review Panel.

Our grants seek to build a fairer community in the G21 region. As a Community Grant Review Panellist, you will learn more about your community, including the issues some people are facing and the solutions community organisations are proposing to resolve these issues.

The Community Grant Review Panel is an excellent opportunity for you to meet new people, learn new things and develop new skills.

Responsibilities

- Attend a Community Grant Review Panel Orientation Session (approx. one hour)
- Read specific grant round documents to understand the purpose of the grant round and what Give Where You Live Foundation is looking for in the applications
- Read, review, and provide feedback on a maximum of 4 grant applications (estimated time of 30 mins per application)
- Submit feedback on applications you reviewed to Give Where You Live Foundation
- Attend and participate in a Community Grant Review Panel Session (approx. one hour)
- Provide feedback on the Community Grant Review Panel process

Key Capabilities

Qualifications and experience

The Give Where You Live Foundation invites all people living within the G21 Region to apply for this opportunity, regardless of qualifications and experience.

Knowledge and skills

- Ability to read and analyse an application against set criteria (we will cover how to do this in the orientation session)
- Basic computer skills

Attributes

- Personal alignment with Give Where You Live Foundation's values and vision for the G21 region
- Understanding the importance of confidentiality in the grant assessment process
- Willingness to help to determine what will work well in our community

Privacy and conflict of interest

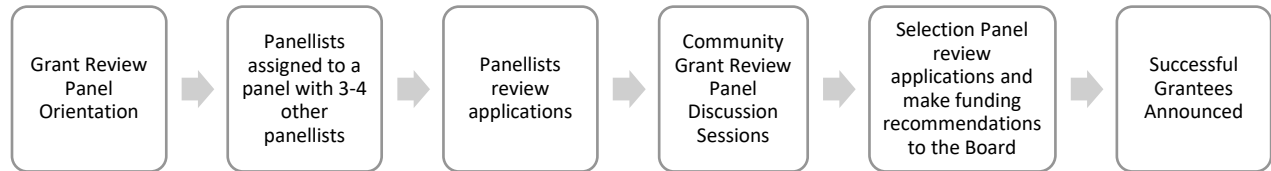
All Community Grant Review Panellists must declare any actual or perceived conflicts of interest and sign a Privacy declaration prior to assessing any application. The Community Impact and Grants Team are more than happy to assist you in identifying any conflicts of interest.

Does this sound like you?

Register your interest with us using the link on our [website](#).

Give Where You Live Community Grant Review Process

The Give Where You Live Foundation has two major Grant Rounds that align to our grant program areas: Survive and Thrive, and Education and Employment. Each community grant review panel follows the same process:



Community Grant Review Panel Timelines

Estimated timelines are included below for your information.

	Survive and Thrive	Education and Employment
Grant round closes	April	September
Orientation session	26 April, 12-1pm	30 Aug - 3 Sept
Receive applications for review	3 - 7 May	6 - 10 Sept
Panel Review Sessions	24 - 28 May 21	27 Sept - 1 Oct
Recommendations due	4 June	8 October
Grantees Announced	Late June	Late November

BYO Panels (or team panels)

We invite teams from all aspects of life – work, community groups, sporting teams, groups of friends – to join our community grant review panel. The process is exactly the same, except that we don't assign you to a panel - you've brought your own!

To sign up, you need to select that you are part of a team when registering and provide us with enough details to match you with your teammates. An example from the form is provided below.

Are you registering as part of a team? *

Yes

No

This could be a business team, sporting team, group of friends, community group etc.

Please help us put you on the same panel by indicating which team you are part of: *

Kerry Farrance, Jenny Speed and Hannah Simkin, Give Where You Live Foundation

Please list names of your team members and name of your team if relevant